



# **IATF 16949认证收费标准**

## **IATF 16949 Certification Charging Standard**

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**北京中安质环认证公司有限公司/ZA-FCAV**

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## IATF 16949 认证收费标准

依据中国认证认可协会第二届五次理事会中《认证机构公平竞争规范—认证价格自律规定》，制定管理体系认证收费项目和标准。

### 1 管理体系认证费用的构成及收费标准

#### 1.1 申请费

认证组织在签署认证合同后均应支付申请费，申请费为 1000 元以内。

#### 1.2 审核费

1.2.1 审核费的收取依据 IATF Rules 6<sup>th</sup> Edition 审核人日为基准。允许除特殊审核外，其余各类型审核也可以由项目负责人和客户按《认证报价单》洽谈总价，经过市场经理批准后同意采纳。

现场审核的人日由以下因素决定：

- a) 申请认证组织的规模；
- b) 雇员人数；
- c) 产品类型；
- d) 生产（服务）过程的复杂程度、环境、安全风险；
- e) 生产场所的分散程度；
- f) 以及与审核有关的文件审查、审核准备、编写审核报告 and 不合格纠正措施的验证。

1.2.2 每人日的费用，根据成本不低于 2800 元每人日。

1.2.3 《认证报价单》中所列的人日中还有可能增加适当的交通往返时间及验证上次不符合项的时间，如发生费用单独计算。

#### 1.3 证书费

每套证书费在 1000 元以内，包括中英文证书各一份。

#### 1.4 特殊审核

处理申诉/投诉/审核现场 Major 时，需现场进行特殊审核，该费用由获证组织承担。按 3000 每人日计算。

1.5 在证书的有效期内，监督审核费按审核组人日费、报告评审费、年费等合计，金额不得少于初次认证合计费用的三分之一。原则上证书有效期内应进行两次监督审核。

1.6 证书周期为 3 年，期满后对申请组织进行再认证审核。再认证审核费用参考初审费用。



1.7 获证组织申请扩大/缩小认证证书范围（可包括产品、活动范围、组织范围、地域或场所等）时，需提供变更的体系文件和相应的资料，市场部按规定进行申请评审受理，相应费用按评审出的实际人日计算，单价按 2.2。

1.8 差旅费（含交通、食、宿），审核期间发生的所有差旅费按实际由组织承担。

备注：无特殊理由，不得减免认证费用，确属特殊情况的须经上级主管部门批准。

## 2. 其他相关费用

2.1 因客户原因需要加发、补发、更换证书的，证书费按 100 元每张，中英文一套 200 元。

2.2 结合其他体系费用见 ZAZH/GK04 《认证收费说明》。



# IATF 16949 Certification Charging Standard

According to the "Fair Competition Norms for Certification Bodies - Self-Discipline Regulations on Certification Prices" in the Fifth Council of the Second Session of the China Certification and Accreditation Association, the management system certification fee items and standards are formulated.

## 1 The composition of the management system certification charges and charging standards

### 1.1 Application Fee

The certification organization shall pay the application fee after signing the certification contract, and the application fee shall be less than 1,000 yuan.

### 1.2 Audit Fee

Audit fees are charged on a daily basis based on IATF Rules 6th Edition auditor days. Except for special audits, other types of audits can also be negotiated by the project leader and the customer according to the "Certification Quotation", and agreed to adopt after approval by the market manager.

#### 1.2.1 The man-days of an on-site audit are determined by the following factors:

- a) the size of the organization applying for certification;
- b) the number of employees;
- c) the type of product;
- d) the complexity of the production (service) process, environmental and safety risks;
- e) the degree of dispersion of the production site;
- f) as well as audit-related document review, audit preparation, preparation of audit reports

and verification of non-conforming corrective actions.

#### 1.2.2 The cost per person per day shall not be less than 2,800 yuan per person per day.

1.2.3 There is also the possibility of adding an appropriate travel time and time to verify the last non-conformity in the person-days listed in the Certified Quotation, if the costs incurred are calculated separately.

### 1.3 Certificate Fee

The fee for each set of certificates is less than 1,000 yuan, including one certificate in



Chinese and one in English.

#### 1.4 Special Audits

When handling appeals/complaints/audits on-site Majors, special audits are required on-site, and the cost is borne by the certified organization. Calculated at 3000 per person per day.

1.5 During the validity period of the certificate, the supervision and audit fee shall be calculated according to the total daily fee, report review fee, annual fee, etc., and the amount shall not be less than one-third of the total cost of the initial certification. In principle, two supervision audits should be carried out during the validity period of the certificate.

1.6 The certificate cycle is 3 years, and the applicant organization will be recertified after the expiration of the period. The recertification audit fee refers to the preliminary examination fee.

1.7 When the certified organization applies for expanding/narrowing the scope of the certification certificate (including products, activity scope, organization scope, region or place, etc.), it needs to provide the changed system documents and corresponding information, and the marketing department shall apply for review and acceptance according to the regulations, and the corresponding fee shall be calculated according to the actual person-days of the review, and the unit price shall be 2.2.

1.8 Travel expenses (including transportation, food, accommodation), and all travel expenses incurred during the audit period shall be borne by the organization according to the actual situation.

Note: Without special reasons, the certification fee shall not be reduced or exempted, and it is indeed a special circumstance, which must be approved by the competent department at a higher level.

## 2 Other related expenses

2.1 If the certificate needs to be issued, reissued or replaced due to customer reasons, the certificate fee will be 100 yuan per certificate and 200 yuan for a set of Chinese and English.

2.2 Combined with other system fees, please refer to ZAZH/GK04-201 "Certification Fee Description".